

West Bengal Joint Entrance Examinations Board

AQ-13/1, Salt Lake, Kolkata – 700 091

Website: www.wbjeeb.in

No. WBE/CN-03/18

Dated: 08.06.2018

NOTIFICATION

The State Government vide **West Bengal Act XIV of 2014** enacted **The West Bengal Joint Entrance Examinations Board Act, 2014** and conferred the West Bengal Joint Entrance Examinations Board (WBJEEB) the status of a Statutory Body. As per the provisions of this Act, the Board is empowered to conduct common, combined, competitive, entrance examinations for selection of candidates for admission to undergraduate and postgraduate Professional, Vocational and General Degree Courses in the State of West Bengal and to conduct the on-line counselling process or otherwise adopting a single-window approach.

And whereas, for admission into the undergraduate (UG) courses in Engineering, Technology, Pharmacy and Architecture in State-aided/ Self-financing Universities/ University Departments, Government/ Self-financing Colleges in the State, it is essential for the candidates to appear in the State Common Entrance Examination i.e. West Bengal Joint Entrance Examination (WBJEE) or the National Level Common Entrance Examination (JEE-Main) and secure a rank in the year 2018.

And whereas, for the academic session 2018–19, the Board would conduct the Common Entrance Examination and subsequently the web-based online counselling (e-counselling) and mop-up counselling for admission to UG Courses in Engineering & Technology, Pharmacy and Architecture in State-aided/ Self-financing Universities/ University Departments, Government/ Self-financing Colleges in the State.

The guidelines for e-counselling and admission process for academic sessions 2018-19 are provided hereunder:

WBJEE-2018 GUIDELINES

1.0 Eligibility for participation in e-counselling and admission process

1.1 For the 4-year Degree Level Engineering and Technology Courses

Candidates qualified in the WBJEE-2018 with General Merit Rank (GMR) and declared eligible for counselling can participate for e-counselling (as stipulated by the WBJEEB in the Information Bulletin 2018). The merit-listed candidates of the JEE Main-2018 with All India Merit Rank (AIR) are also eligible for e-counselling and entitled to participate against 10% of the sanctioned seats of the Self-financing Degree-level Engineering & Technology Institutions of the State (as per the Seat-Matrix provided by the Director of Technical Education, Government of West Bengal).

1.2 For the 4-year Degree-level Pharmacy Course (except Jadavpur University)

Candidates qualified in the WBJEE-2018 with Pharmacy Merit Rank (PMR) and declared eligible for counselling can participate for e-counselling (as stipulated by the WBJEEB in the Information Bulletin of WBJEE -2018 and subsequent corrigendum dated 04.01.2018). The merit-listed candidates of the (JEE Main-2018) with All India Merit Rank (AIR) are also eligible for e-counselling and entitled to participate against 10% of the sanctioned seats (as per the Seat-Matrix provided by the Director of Technical Education, Govt. of West Bengal).

1.3 For the 5-year Degree-level Architecture Course

Candidates qualified in the WBJEE-2018 with General Merit Rank (GMR) and declared eligible for counselling can participate for e-counselling (as stipulated by the WBJEEB in the Information Bulletin 2018). The merit-listed candidates of the JEE Main-2018 with All India Merit Rank (AIR) are eligible for e-counselling and are also entitled to participate against 10% of the sanctioned seats of the Self-financing Degree-level Engineering & Technology Institutions of the State (as per the Seat-Matrix provided by the Director of Technical Education (DTE), Director of Technical Education, Govt. of West Bengal). **However, candidates are to comply with the latest regulations/notifications issued by the Council of Architecture (COA).**

Note: For all the above courses, candidates must fulfil the eligibility criteria as is mentioned in clause no. 3.0 of the Information Bulletin-2018.

2.0 Availability of seats for Admission through e-Counselling Process

Information on availability of seats for various categories of institutions are available as per the Seat-Matrix provided by the Director of Technical Education, Govt. of West Bengal in the counselling portal (www.wbjeeb.nic.in) before the beginning of the e-Counselling process.

2.1 Government Engineering & Technology Colleges/ Stated-Aided Universities/ University Departments

100% seats shall be available for admission on the basis of **General Merit Rank (GMR)** in the WBJEE-2018.

For State-aided University/ University Departments, availability of seats is decided by the concerned University and is provided in the seat matrix of the counselling portal (www.wbjeeb.nic.in).

2.2 Self-financing Engineering & Technology, Architecture and Pharmacy Institutions and Self-financing Universities

2.2.1 In Self-financing affiliated colleges, 10% seats of Engineering, Technology, Architecture and Pharmacy Courses shall be available for admission on the basis of All India Rank (AIR) in the JEE Main-2018 (as per the Seat-Matrix provided by the DTE, Govt. of West Bengal).

For Self-financing Universities, seat allocation details are available in the counselling portal (www.wbjeeb.nic.in).

2.3 Availability of 5% seats on supernumerary basis under the Tuition Fee Waiver (TFW) Scheme of AICTE for all category of Institutions / Universities / University Departments

As per the TFW Scheme of AICTE, up to a maximum of 5% of the approved seats which are supernumerary in nature shall be available for admission through the WBJEE-2018 on the basis of TFW Rank for the Institutions including Universities/ University Departments. However, seats available would be reflected in the website for e-counselling.

The TFW Scheme is applicable only for candidates domiciled in the State of West Bengal.

Candidates claiming TFW seats must submit relevant income certificates for the financial year 2017-18, either **in prescribed format or digitally signed**, issued from either of the competent authorities (as mentioned in the Information Bulletin – 2018). The certificates must be issued on or after **1.4.2018. Certificates issued before the aforesaid date or without specifying issuing date will not be considered as valid.**

3.0 Admission for Reserved Category of Students

3.1 Availability of seats for SC/ST Category

Reservation of seats for SC/ST candidates domiciled in West Bengal shall be made as per the State Government Rules, in respect of all Government Engineering & Technology Colleges as well as State-aided Universities/ University Departments following the Gazette.

	Nature of Institutions	Applicability of Reservation Rules
1.	State University/ University Departments	Reservation Rules of concerned University
2.	Government Engineering/ Technology/ Pharmacy Colleges	Reservation Rules of the State Government
3.	Private & Self Financing Engineering/ Technology / Pharmacy Colleges	As per the decision of the concerned Institution
4.	Private & self Financing Universities	As per the concerned University Act/Rules

a) However, availability of such reserved category seats shall be restricted to students domiciled in West Bengal only.

b) Candidates claiming such seats must submit relevant Certificates issued from either of the competent authorities (as mentioned in the Information Bulletin of WBJEE – 2018 and subsequent corrigendum dated 01.12.2017).

c) The certificate is to be produced during counselling, admission etc. If the certificates are then found invalid, then the allotted seat will be cancelled but the candidate is still eligible for subsequent rounds of counselling under OPEN category from 2nd round of counselling onward.

As per the Notification vide the West Bengal Act X of 2013, dated 30th April, 2013 followed by the Rules vide Notification No.07-Edn (U), dated the 2nd January, 2014 published in the Kolkata Gazette vide Registered No. WB/SC-247, dated 3rd January, 2014, for Self-financing Engineering & Technology, Architecture, Pharmacy Institutions, reservation of seats for such students is not mandatory. However, seats may be made available voluntarily by willing Institutions, and this would be reflected in the Seat Matrix in the website for e-counselling.

3.2 Availability of seats for PwD (Persons with Disabilities) Category

Reservation of seats for PwD candidates domiciled in West Bengal shall be made as per the State Government norms for all Government Engineering & Technology Colleges as well as State aided Universities/ University Departments following the Gazette Notification vide No.65-Edn (U), dated 16.01.2014 and subsequent notification dated 22.12.2017 issued by the WBJEEB. As per the Notifications, persons with disabilities will enjoy reservation in each of the categories i.e. SC, ST, OBC-A and OBC-B category of seats as well as in the unreserved category of seats.

Details of the reservation to candidates are available in the Information Bulletin of the WBJEE-2018.

For Self-Financing Engineering & Technology, Architecture and Pharmacy Institutes, reservation of seats for such students is not mandatory. However, seats may be made available voluntarily by willing institutions, as is reflected in the Seat Matrix provided in the website for e-counselling.

3.3 Availability of seats for OBC-A and OBC-B Category

As per the Gazette Notification vide the West Bengal Act X of 2013, dated 30th April, 2013 followed by the Rules vide Notification No.07-Edn(U), dated, 2nd January, 2014 published in the Kolkata Gazette vide Registered No. WB/SC-247, dated, 3rd January, 2014, reservation of seats for OBC-A and OBC-B categories of students is applicable for Government Engineering & Technology Colleges and State-Aided Universities/University Departments subject to certain pre-conditions such as prior approval of Regulatory Authorities, creation/availability of infrastructure etc. For the academic session of 2018-19, availability of seats for OBC-A and OBC-B category are available in the Seat Matrix in the website for e-counselling.

Candidates having OBC certificates dated before 31.12.2009 should have them revalidated from the issuing authority, with either category OBC-A or OBC-B is clearly mentioned.

For Self-financing Engineering & Technology, Architecture and Pharmacy Institutes, reservation of seats for such students is not mandatory. However, seats may be made available voluntarily by willing Institutions, which are available in the website for e-counselling.

Details in this regard are available in the Information Bulletin of the WBJEE-2018.

4. Availability of seats for students under Defence Quota

Altogether, 13 (thirteen) seats in Government Engineering & Technology Colleges and University are available on supernumerary basis under this quota. Particulars of such seats, along with the procedure of counselling will be notified on the website of WBJEEB.

Allotment of seats under this category shall be made on off-line basis by the WBJEEB based on inter-se merit of applicants.

This category is outside the purview of the e-Counselling-2018.

5. Availability of seats for Minority Students

For Self-financing Minority Institutions, admission shall be conducted in terms of G.O. No. 243-Edn(T)/10M-13/15 dt. 29.03.2018 for 50% seats of five institutions comprising Sikh Minority Private/ Self-Financing Professional Academic Institutions, and accordingly the Association of Minority Professional Academic Institutes (AMPAI) shall conduct a separate Common Entrance Examination namely "CEE-AMPAI-2018-WB".

Similarly, in terms of G.O. No.246-Edn(T)/10M-33/16 dt. 29.03.2018 for admission to 50% approved seats of St. Mary's Technological Foundation, recognized as a Christian Minority Private Self-financing Professional Academic Institution, the institution shall conduct a separate Common Entrance Examination namely "CEE St. Mary's 2018".

The remaining 50% of the approved seats of such colleges would be filled up from candidates of WBJEE-2018 through e-counselling. Any seat meant for admission through such examination remains unfilled/vacant may be surrendered to the DTE, Govt. of WB for filling up through e-counselling by WBJEEB.

6.0 Procedure for admission of students for the academic session 2018-19 through e- Counselling under WBJEEB

6.1 On-Line e-counselling/ Admission Process

The list of Reporting Centres for e-counselling process will be available in the Board's website www.wbjeeb.nic.in

The time schedule of counselling activities is given in **Annexure-1**.

6.1.1 E-counselling for the rank holders of WBJEE-2018 and JEE Main 2018 will be held simultaneously.

6.1.2 For counselling of WBJEE-2018 rank holders, there will be **three rounds** of counselling and allotment of seats. After physical reporting of the allotted candidates to the respective

institutions at the end of each round, the e-counselling will be completed and a Seat Vacancy Report will be generated.

Vacant seats under any of the reserved categories i.e. SC, ST, OBC-A and OBC-B and PwD applicable for candidates merit-listed in the WBJEE-2018 shall be converted after the 2nd round of counselling and before the 3rd round of allotment as per standard conversion rules.

6.1.3. Vacant Seats under the TFW category shall not be converted to general/unreserved category, as per AICTE guidelines. The counselling and allotment for TFW candidates shall be continued up to 3rd round, and as such, vacant seats shall not be converted.

6.1.4 This year the Board will conduct mop-up round(s) of counselling for the unfilled vacant seats after completion of three rounds of e-counselling. Only the candidates registered for e-counselling are eligible to avail the benefits. The detail procedures and relevant information will be available in the Board's website at www.wbjeeb.nic.in in due course.

6.2 Steps for e-counselling

The steps involved for e-counselling and a flow chart depicting the steps of e-counselling are available in the counselling portal.

6.2.1 Registration and deposition of fees

For participation and also to avail the benefits of both the three rounds of e-counselling and also the mop-up round(s) of counselling, registration is mandatory.

Registration and deposition of fees are to be made only through the web-portal (www.wbjeeb.nic.in).

6.2.2 Registration for e-counselling process

For admission to 4-year Degree-level Engineering and Technology courses in respect of all AICTE approved and University affiliated Engineering & Technology College in the State, WBJEE-2018 candidates with General Merit Rank (GMR) and declared eligible for e-counselling are entitled for registration process. JEE (Main) 2018 candidates having All India Merit Rank (AIR) and candidates having ranks in both the examinations are eligible for e-counselling and entitled for registration.

For the 4-year Degree-Level Pharmacy Course conducted by the **Jadavpur University**, WBJEE-2018 candidates with General Merit Rank (GMR) and declared eligible for e-counselling are entitled for registration.

For the 4-year Degree-level Pharmacy Programme in respect of all AICTE approved Pharmacy Colleges (**except Jadavpur University**) of the State, WBJEE-2018 candidates with Pharmacy Merit Rank (PMR) and declared eligible for e-counselling are entitled for registration.

For the 5-year Degree-level Architecture Course (B. Arch), WBJEE-2018 candidates with General Merit Rank (GMR) and declared eligible for e-counselling are entitled for registration

process. These candidates have to qualify either in NATA or in Paper II of JEE Main – 2018 examination.

6.2.3 Counselling Fee of Rs. 500 and requisite charges (as applicable) will be deposited through net banking/debit card/credit card. This fee is non-refundable.

6.2.4 Creation of Candidate's Identity Code and Password.

6.2.5 On-line choice filling and choice locking of the final list are to be completed before 11:59 p.m. of last date as mentioned in **Annexure 1**. If the candidates fail to explicitly lock their choices by 11:59 p.m. of the last date of choice filling and choice locking, their last saved choices will get automatically locked after this deadline by the system. Candidates may bring a printout of the locked choices at the Reporting Centre during the reporting.

Registered candidates who do not exercise any choices or fail to save them will not be considered for admission and seat allotment. Candidates can login again after locking the choices; the locked choices will be displayed but cannot be modified or altered.

6.2.6 Candidates who are allotted seats in first round will have to pay the provisional admission fee online and personally report to any one of the Reporting Centres for document verification and seat confirmation/ up-gradation. All candidates who get allotment must report at the Reporting Centre positively during the first round of e-counselling, failing which their allotted seat shall stand cancelled. Moreover, they will not be considered for further online rounds of seat allotment.

6.2.7 Students allotted seat in the first round, based on their rank and choice, are to deposit provisional admission fees based on the categories and Institutions:

- TFW category seat in any institute: Rs. 3,000
- Any category seat in State-aided University/ University Departments/ Government Engineering & Technology / Pharmacy Colleges: Rs. 5,000
- Any category seat in Self-financing Universities/ University departments and Engineering & Technology/ Pharmacy/ Architecture institutes: Rs. 5,000

All payments are to be deposited through net banking/debit card/credit card.

6.2.8 Physical reporting at Reporting Centres (RCs)

The detailed list of RCs would be available in the Board's e-counselling portal.

Physical verification of the candidate's documents with respect to the eligibility criteria is to be done at the RCs. Candidates are to provide necessary documents/ certificates (as is mentioned in the Information Bulletin of WBJEE-2018 and in counselling portal) to prove their candidature at the RCs.

During reporting at RCs, students may either choose for admission in the allotted institution or may opt for up-gradation.

Provisional admission letter/allotment card (containing seat allotment detail, fee detail and willingness for up-gradation) will be issued to the candidates at the RCs. Admission fee is adjustable and refundable only in respect of candidates withdrawing at any RC in any round of reporting following the refund rules of the Ministry of Human Resource Development, Govt. of India vide No.F-1-3/2007(CPP-II) dt. 23.04.2007. **However, the refund of provisional admission fee will not be available from the RCs.** The Board will make the necessary arrangements for refund in due course.

In case any candidate, due to any difficulty, fails to formally withdraw at the respective RC, he/she may appeal to the Board for refund by a date to be announced by the Board. No appeal will be accepted after the announced date. Such appeals will be judged by the competent authority on case to case basis and the decision of the competent authority will be final and binding to the candidate. Of course, such an appeal does not guarantee refund.

Candidates who have collected their provisional allotment letter and have opted for “No Up-gradation” at the RCs are advised to proceed to the allotted institutions for admission.

6.2.9 Second round seat allotment result will be published based on vacancy status of first round of reporting. There will be no fresh registration and choice filling in second round of counselling. All candidates who get first time allotment in second round must report at the Reporting Centre positively during the second round of e-counselling. Otherwise, their seat allotment shall stand cancelled. Also, they will not be considered for further online rounds of seat allotment.

6.2.10 Physical reporting at RCs for verification of the candidate’s documents/ certificates (as mentioned in the Information Bulletin of WBJEE-2018 and also available in the counselling portal) with respect to the eligibility criteria along with provisional admission fees for first time allotted candidates. Students may choose for admission in allotted institution or may opt for up-gradation.

The candidates who opt for ‘YES Up-gradation’ in the first round and are willing to take admission in the allotted seat of the second round must report at the RC during the second round. They can change their willingness from ‘YES Up-gradation’ to ‘NO Up-gradation’ during second round counselling. **However, change of up-gradation option from ‘NO’ to ‘YES’ is not allowed.**

The candidates who opt for “YES Up-gradation” in the first round and are willing to have further up-gradation after second round need not have to come to the RC during the second round.

Physical reporting as well as admission at the allotted institutions by the candidates who are not willing to opt for up-gradation is permissible after completion of second round counselling.

6.2.12 Generation of report on vacancy status after reporting of second round

6.2.13 Third round of e-counselling and allotment:

- (a) Allotment like first two rounds;
- (b) Generation of vacancy report;
- (c) Conversion of unfilled/vacant reserved category seats as per standard norms;
- (d) Publication of result and for physical reporting of fresh allottees and final admission of all candidates in the concerned allotted Institutions.

The allotment of seats to those candidates who do not report within the stipulated period to the RCs (during 1st/2nd/3rd round of counselling) will be cancelled and these candidates will not be considered for seat allotment.

6.2.13 Up-dating of admission data will be done by the Participating Institutes (PI) in PI module.

6.2.14 A Report on final admission status as well as vacancy status for all PIs will be generated by NIC and to be handed over to the WBJEEB. After that the WBJEEB shall declare the vacancy list in consultation with the office of DTE, Govt. of West Bengal.

After completion of the e-counselling and admission thereof for both WBJEE and JEE Main rank holders, the West Bengal Joint Entrance Examinations Board will generate a report on final admission status as well as status of vacant seats for all participating institutions.

Mop-up round(s) of e-counselling

7. Mop-up round(s) of counselling for the unfilled vacant seats after completion of three rounds of e-counselling will be organized only for the candidates registered for e-counselling to avail the benefits. The detail procedures and relevant information will be available in the Board's counselling portal at www.wjeeb.nic.in in due course.

(Prof. M. Saha)
Chairman
West Bengal Joint Entrance Examinations Board

Annexure: 1
Counselling Schedule

S.N.	Activity	Dates
1.	On line registration, creation of password and payment of registration fee	09.06.2018 to 15.06.2018
2.	On line choice filling	09.06.2018 to 16.06.2018
3.	Choice locking by candidates	15.06.2018 to 16.06.2018
4.	Choice locking by the system	16.06.2018 (Mid-night)
5.	1 st round of seat allotment result	19.06.2018
6.	Physical reporting for document verification, initial fee payment, collection of allotment cards at RCs, withdrawal of admission etc.	20.06.2018 to 25.06.2018
7.	Physical reporting and admission at finally allotted institutes (PI) by the candidates who have an allotment in 1 st round of counselling	20.06.2018 to 07.07.2018
8.	2 nd round of seat allotment result	27.06.2018
9.	Physical reporting for document verification at Reporting Centre after 2 nd round of seat allotment/withdrawal of admission/initial fee payment (fresh allottees)	28.06.2018 to 01.07.2018
10.	3 rd round of seat allotment result	04.07.2018
11.	Physical reporting for document verification at Reporting Centre after 3 rd round of seat allotment/initial fee payment (fresh allottees)	05.07.2018 to 06.07.2018
12.	Physical reporting and admission at finally allotted institutes (PI) by candidates who have an allotted seat	05.07.2018 to 07.07.2018
13.	e-admission process closes	07.07.2018

Annexure: 2

Flow chart of e-counselling process

