

APPENDIX –6

Guidelines for filling up the online application form

S. N.	Description of Field	Input	Remarks
1.	Candidate's Name	<input type="text"/>	<ul style="list-style-type: none"> • Max length 46 characters • Only characters are allowed • As registered in class 12 or equivalent Examination
2.	Father's Name	<input type="text"/>	<ul style="list-style-type: none"> • Maximum 46 characters • Only characters are allowed • As registered in class 12 or equivalent Examination. • Salutations like Late, Mr., Ms., Mrs., Dr., Prof. should not used
3.	Mother's Name	<input type="text"/>	<ul style="list-style-type: none"> • Maximum 46 characters • Only characters are allowed • As registered in class 12 or equivalent Examination. • Salutations like Late, Mr., Ms., Mrs., Dr., Prof. should not used
4.	Date of Birth	<input type="text" value="---Select---"/>	<ul style="list-style-type: none"> • DD/MM/YYYY • (See section 3.1 of Information Bulletin)
5.	Mobile no.	<input type="text"/>	Mandatory, must be unique
6.	Email Id	<input type="text"/>	Mandatory
7.	Choose Password	<input type="text"/>	Mandatory
8.	Confirm Password	<input type="text"/>	Mandatory
9.	Security Question	<input type="text" value="---Select---"/>	Mandatory. Select from dropdown list
10.	Security Answer	<input type="text"/>	Mandatory
Courses applied for			

	1 st Choice	<input type="text" value="---Select---"/>	<ul style="list-style-type: none"> Any course
11.	2 nd Choice	<input type="text" value="---Select---"/>	<ul style="list-style-type: none"> Any course. But refer to Section 2.3. If Chemistry is taken as 1st choice, then Bengali cannot be the 2nd choice.
Personal Details			
12.	Gender	<input type="text" value="---Select---"/>	<ol style="list-style-type: none"> Female Male Transgender
13.	Nationality	<input type="text" value="Auto Filled"/>	<ul style="list-style-type: none"> Indian
	Religion	<input type="text" value="---Select---"/>	<ul style="list-style-type: none"> Hindu Muslim Christian Buddhist Sikh Other
	Blood Group	<input type="text" value="---Select---"/>	<ul style="list-style-type: none"> A+ B+ O+ AB+ A- B- O- AB-
	Category	<input type="text" value="---Select---"/>	<ol style="list-style-type: none"> General SC ST OBC (A) OBC (B)
	Income Category	<input type="text" value="---Select---"/>	<ol style="list-style-type: none"> Above 10 lakhs From 6.0 lakhs to below 10 lakhs From 2.5 lakhs to below 6.0 lakhs Below 2.5 lakhs and above BPL BPL card holder
	Home District	<input type="text" value="---Select---"/>	
	Domicile	<input type="text" value="---Select---"/>	

14.	Person with Disability (PwD)	<input type="text" value="---Select---"/>	<ul style="list-style-type: none"> No Yes (Formerly known as Physically Handicapped)
	Type of Disability	<input type="text" value="---Select---"/>	<ul style="list-style-type: none"> Loco-motor disability Visual Impairment Hearing Impairment Speech and Language Impairment
	Percentage of Disability	<input type="text"/>	
22.	Aadhaar No.	<input type="text"/>	Aadhar No. (Optional)
Communication Details			
23.	Complete Address	<input type="text"/>	Max 50 char
24.	State	<input type="text" value="---Select---"/>	Mandatory. Select from dropdown list
25.	District	<input type="text" value="---Select---"/>	Mandatory. Select from dropdown list
26.	Pin Code	<input type="text"/>	Mandatory
Academic Details			
27.	Qualifying Examination	<input type="text"/>	Auto filled. (Class 12 or equivalent examination)
	Board/Council Name	<input type="text" value="---Select---"/>	Select from drop down list
	School/Institute Name and address	<input type="text"/>	Mandatory
	Pin code of Institution	<input type="text"/>	Mandatory
28.	Pass Status	<input type="text" value="---Select---"/>	<ul style="list-style-type: none"> Passed Appearing
29.	Roll No	<input type="text"/>	
31.	Year of Passing (If passed)	<input type="text" value="---Select---"/>	<ul style="list-style-type: none"> 2017 2018
32.	Aggregate Percentage	<input type="text"/>	
Choose Examination Zone			

35.	1 st Choice of Exam Zone:	---Select---	Mandatory. Select from dropdown list
36.	2 nd Choice of Exam Zone:	---Select---	Mandatory. Select from dropdown list
Image Uploading			
37.	At this stage the candidate is required to upload scanned images of his/her recent colour photograph and signature in one go. For detail instruction, see section 11.3 of the Information Bulletin.		
Fee Payment			
38.	At this stage, the candidate is required to pay the requisite fees. For detail instruction, see section 11.4 of the Information Bulletin.		
Confirmation Page			
39.	Once the fee payment is made, the candidate will be directed to download the confirmation page. Download the confirmation page and preserve the same.		