

Guidelines for filling up the online application form

S. N.	Description of Field	Input	Remarks
1.	Candidate's Name	<input type="text"/>	<ul style="list-style-type: none"> • Max length 46 characters • Only characters are allowed • As registered in class 12 or equivalent Examination
2.	Father's Name	<input type="text"/>	<ul style="list-style-type: none"> • Maximum 46 characters • Only characters are allowed • As registered in class 12 or equivalent Examination. • Salutations like Late, Mr., Ms., Mrs., Dr., Prof. should not used
3.	Mother's Name	<input type="text"/>	<ul style="list-style-type: none"> • Maximum 46 characters • Only characters are allowed • As registered in class 12 or equivalent Examination. • Salutations like Late, Mr., Ms., Mrs., Dr., Prof. should not used
4.	Date of Birth	<input type="text" value="---Select---"/>	<ul style="list-style-type: none"> • DD/MM/YYYY • (See section 3.1 of Information Bulletin)
5.	Mobile no.	<input type="text"/>	Mandatory
6.	Email Id	<input type="text"/>	Mandatory
7.	Choose Password	<input type="text"/>	Mandatory
8.	Confirm Password	<input type="text"/>	Mandatory
9.	Security Question	<input type="text" value="---Select---"/>	Mandatory. Select from dropdown list
10.	Security Answer	<input type="text"/>	Mandatory

11.	Course applied for	<input type="text" value="---Select---"/>	<ol style="list-style-type: none"> English Bengali xxx
Personal Details			
12.	Gender	<input type="text" value="---Select---"/>	<ol style="list-style-type: none"> Female Male Transgender
13.	Nationality	<input type="text" value="Auto Filled"/>	<ul style="list-style-type: none"> Indian
14.	Domicile	<input type="text" value="---Select---"/>	
15.	Home District	<input type="text" value="---Select---"/>	
	Blood Group	<input type="text" value="---Select---"/>	<ul style="list-style-type: none"> A+ B+ O+ AB+ A- B- O- AB-
16.	Religion	<input type="text" value="---Select---"/>	<ul style="list-style-type: none"> Hindu Muslim Christian Buddhist Sikh Other
17.	Category	<input type="text" value="---Select---"/>	<ol style="list-style-type: none"> General SC ST OBC (A) OBC (B)
18.	Person with Disability (PwD)	<input type="text" value="---Select---"/>	<ul style="list-style-type: none"> No Yes (Formerly known as Physically Handicapped)

19.	Type of Disability	<input type="text" value="---Select---"/>	<ul style="list-style-type: none"> • Loco-motor disorder in lower limbs • Loco-motor disorder in upper limbs • Visual Impairment • Speech and Hearing Impairment • Other
20.	Percentage of Disability	<input type="text"/>	
21.	Income Category	<input type="text" value="---Select---"/>	<ol style="list-style-type: none"> 1. Above 10 lakhs 2. From 6.0 lakhs to below 10 lakhs 3. From 2.5 lakhs to below 6.0 lakhs 4. Below 2.5 lakhs and above BPL 5. BPL card holder
22.	Aadhaar No.	<input type="text"/>	Aadhar No. (Optional)

Communication Details

23.	Complete Address	<input type="text"/>	Max 50 char
24.	State	<input type="text" value="---Select---"/>	Mandatory. Select from dropdown list
25.	District	<input type="text" value="---Select---"/>	Mandatory. Select from dropdown list
26.	Pin Code	<input type="text"/>	Mandatory

Academic Details

27.	Qualifying Examination	<input type="text" value="---Select---"/>	<ol style="list-style-type: none"> 1. B.A. (Hons) 2. B. Sc. (Hons.) 3. Others
28.	Pass Status	<input type="text" value="Appearing"/>	Appearing (Auto filled)
	Year of passing/appearing	<input type="text"/>	Refer sec no 3.1-b and 3.2-a
29.	Name of the institute	<input type="text"/>	Mandatory
	Address of the institute	<input type="text"/>	Mandatory
30.	PIN of the institute	<input type="text"/>	Mandatory
31.	Name of the University registered to	<input type="text" value="---Select---"/>	<ol style="list-style-type: none"> 1. Presidency University 2. Others (please specify)

32.	Name of the University registered to (if others)	<input type="text"/>	Mandatory
33.	University registration number	<input type="text"/>	(Only alphabets and numbers)
34.	Year of registration	<input type="text"/>	
Choose Examination Zone			
35.	1 st Choice of Exam City:	<input type="text" value="---Select---"/>	Mandatory. Select from dropdown list
36.	2 nd Choice of Exam City:	<input type="text" value="---Select---"/>	Mandatory. Select from dropdown list
Image Uploading			
37.	At this stage the candidate is required to upload scanned images of his/her recent colour photograph, signature and left thumb impression (LTI) all in one go. For detail instruction, see section 11.3 of the Information Bulletin.		
Fee Payment			
38.	At this stage, the candidate is required to pay the requisite fees. For detail instruction, see section 11.4 of the Information Bulletin.		
Confirmation Page			
39.	Once the fee payment is made, the candidate will be directed to download the confirmation page. Download the confirmation page and preserve the same.		