

**Guidelines for filling up the online application form**

S. N.	Description of Field	Input	Remarks
1.	Candidate's Name	<input type="text"/>	<ul style="list-style-type: none"> <li>• Max length 46 characters</li> <li>• Only characters are allowed</li> <li>• As registered in class 12 or equivalent Examination</li> </ul>
2.	Father's Name	<input type="text"/>	<ul style="list-style-type: none"> <li>• Maximum 46 characters</li> <li>• Only characters are allowed</li> <li>• As registered in class 12 or equivalent Examination.</li> <li>• Salutations like Late, Mr., Ms., Mrs., Dr., Prof. should not used</li> </ul>
3.	Mother's Name	<input type="text"/>	<ul style="list-style-type: none"> <li>• Maximum 46 characters</li> <li>• Only characters are allowed</li> <li>• As registered in class 12 or equivalent Examination.</li> <li>• Salutations like Late, Mr., Ms., Mrs., Dr., Prof. should not used</li> </ul>
4.	Date of Birth	<input type="text" value="---Select---"/>	<ul style="list-style-type: none"> <li>• DD/MM/YYYY</li> <li>• (See section 3.1 of Information Bulletin)</li> </ul>
5.	Mobile no.	<input type="text"/>	Mandatory
6.	Email Id	<input type="text"/>	Mandatory
7.	Choose Password	<input type="text"/>	Mandatory
8.	Confirm Password	<input type="text"/>	Mandatory
9.	Security Question	<input type="text" value="---Select---"/>	Mandatory. Select from dropdown list
10.	Security Answer	<input type="text"/>	Mandatory

11.	Course applied for	<input type="text"/>	<ul style="list-style-type: none"> <li>Auto filled – M.C.A..</li> </ul>
<b>Personal Details</b>			
12.	Gender	<input type="text" value="---Select---"/>	<ol style="list-style-type: none"> <li>Female</li> <li>Male</li> <li>Transgender</li> </ol>
13.	Nationality	<input type="text" value="Auto Filled"/>	<ul style="list-style-type: none"> <li>Indian</li> </ul>
14.	Domicile	<input type="text" value="---Select---"/>	
15.	Home District	<input type="text" value="---Select---"/>	
16.	Blood Group	<input type="text" value="---Select---"/>	<ul style="list-style-type: none"> <li>A+</li> <li>B+</li> <li>O+</li> <li>AB+</li> <li>A-</li> <li>B-</li> <li>O-</li> <li>AB-</li> </ul>
17.	Religion	<input type="text" value="---Select---"/>	<ul style="list-style-type: none"> <li>Hindu</li> <li>Muslim</li> <li>Christian</li> <li>Buddhist</li> <li>Sikh</li> <li>Other</li> </ul>
18.	Category	<input type="text" value="---Select---"/>	<ol style="list-style-type: none"> <li>General</li> <li>SC</li> <li>ST</li> <li>OBC (A)</li> <li>OBC (B)</li> </ol>
19.	Person with Disability (PwD)	<input type="text" value="---Select---"/>	<ul style="list-style-type: none"> <li>No</li> <li>Yes (Formerly known as Physically Handicapped)</li> </ul>

20.	Type of Disability	<input type="text" value="---Select---"/>	<ul style="list-style-type: none"> <li>• Loco-motor disorder in lower limbs</li> <li>• Loco-motor disorder in upper limbs</li> <li>• Visual Impairment</li> <li>• Speech and Hearing Impairment</li> <li>• Other</li> </ul>
21.	Percentage of Disability	<input type="text"/>	
22.	Income Category	<input type="text" value="---Select---"/>	<ol style="list-style-type: none"> <li>1. Above 10 lakhs</li> <li>2. From 6.0 lakhs to below 10 lakhs</li> <li>3. From 2.5 lakhs to below 6.0 lakhs</li> <li>4. Below 2.5 lakhs and above BPL</li> <li>5. BPL card holder</li> </ol>
23.	Aadhaar No.	<input type="text"/>	Aadhar No. (Optional)

### Communication Details

24.	Complete Address	<input type="text"/>	Max 50 char
25.	State	<input type="text" value="---Select---"/>	Mandatory. Select from dropdown list
26.	District	<input type="text" value="---Select---"/>	Mandatory. Select from dropdown list
27.	Pin Code	<input type="text"/>	Mandatory

### Academic Details

28.	Qualifying Examination	<input type="text"/>	B. Sc./B. Com. etc
29.	Pass Status	<input type="text" value="---Select---"/>	<ul style="list-style-type: none"> <li>• Passed</li> <li>• Appearing</li> </ul>
30.	Year of Passing (If passed)	<input type="text" value="---Select---"/>	Select from drop down list
31.	Name of the Institute	<input type="text"/>	Mandatory
32.	Address of the Institute	<input type="text"/>	Mandatory
33.	PIN code of the Institute	<input type="text"/>	Mandatory
34.	Name of the University registered to	<input type="text"/>	Mandatory

35.	University registration number	<input type="text"/>	Mandatory
36.	Year of registration	<input type="text"/>	Mandatory
<b>Choose Examination Zone</b>			
37.	1 <sup>st</sup> Choice of Exam City:	<input type="text" value="---Select---"/>	Mandatory. Select from dropdown list
38.	2 <sup>nd</sup> Choice of Exam City:	<input type="text" value="---Select---"/>	Mandatory. Select from dropdown list
<b>Image Uploading</b>			
39.	At this stage the candidate is required to upload scanned images of his/her recent colour photograph, signature and left thumb impression (LTI) all in one go. For detail instruction, see <b>section 11.3</b> of the Information Bulletin.		
<b>Fee Payment</b>			
40.	At this stage, the candidate is required to pay the requisite fees. For detail instruction, see <b>section 11.4</b> of the Information Bulletin.		
<b>Confirmation Page</b>			
41.	Once the fee payment is made, the candidate will be directed to download the confirmation page. Download the confirmation page and preserve the same.		